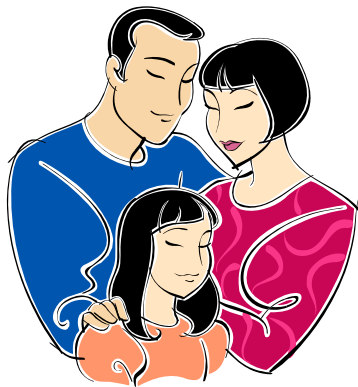


Riverside County Family Preservation Court

Participant Handbook

February 2006



RECLAIMING OUR FAMILIES - ONE AT A TIME

The Family Preservation Court Team

Riverside Superior Court:

Honorable Judge Becky Dugan, Presiding Juvenile Judge

Honorable Commissioner Mike McCoy

Honorable Commissioner Lori Kennedy

Honorable Commissioner William A. Anderson

Honorable Commissioner Robert W. Nagby

Partners:

California Superior Court, County of Riverside

County Counsel Office

Department of Public Social Services

Department of Mental Health

Department of Mental Health/Substance Abuse

Department of Public Health

Economic Development Agency/ Housing Authority

Juvenile Defense Panel/Conflict Panel

Riverside County Sheriff's Department (Drug Endangered
Children)

Mental Health Systems, Inc.

Family Preservation Court - PRE_FILING is a research demonstration study funded by the Substance and Mental Health Services Administration, Center for Substance Abuse Treatment, grant number 1 H79 TI17507-01

*Welcome To The **Family Preservation Court***

This handbook is designed to answer questions, address concerns and provide overall information about the Family Preservation Court Program. As a participant, you will be expected to follow the instructions given in Family Preservation Court by the Judge and comply with the treatment plan developed for you by your Case Manager. All participants are encouraged to share this handbook with family and friends.

CONFIDENTIALITY

State and federal guidelines require that your identity and privacy be protected. In response to these regulations, the Family Preservation Court has policies and procedures that guard your confidentiality. You will be asked to sign a statement releasing appropriate information to the Drug Court Team and the evaluation project. An identification number will be assigned to you that will be used in all research and evaluation activities to safeguard your identity.


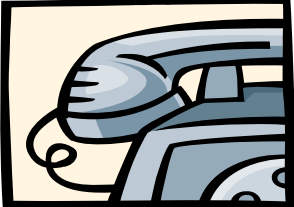

CASE MANAGEMENT

You will work with your case manager to achieve your goals, satisfy your family maintenance plan, enhance your chance to keep your family intact. Your case manager will advocate for you to assure you have referrals to resources and services necessary to enhance your success in this program and in your life.

<<WARNING>> EARLY TERMINATION

If you receive new warrants and /or arrests while you are in the program, it may result in termination from the Family Preservation Court Program. Other violations which could result in termination include but are not limited by; consistently missing drug tests, demonstrating a lack of program participation by failing to meet requirements or not cooperating with the treatment program, forging meeting slips or other documents, and violence or threats of violence directed toward treatment staff or other clients. The Family Preservation Court Team will make all decisions regarding termination from the Program. A letter of dismissal will be sent to the Department of Public Social Services and may lead to the removal of your child(ren) from your care and custody.

FAMILY PRESERVATION COURT RULES

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| <p>Attend all court and case management sessions and be on time.</p>  | <ul style="list-style-type: none"> • Educational workshops • Nurturing Families Program • 12 Step self-help meetings or other recovery directed meetings. • If you are unable to attend a session, call your Case Manager. |
| <p>Contact with Your Case Manager/ treatment counselor every weekday</p>  | <p>Speak with your Case Manager every weekday by phone or in person. You will be out of compliance if you do not stay in contact.</p> |
| <p>Call the drug test hotline every day. (951) 782-0503 Riverside (951) 929-5865 Southwest (760) 321-0713 Indio</p> | <p>Testing is random 7 days a week and based on a color system. You must call everyday to see if your color is up for testing.</p> <p>NO ALCOHOL, OVER-THE COUNTER OR PRESCRIPTION DRUGS!!!</p> |
| <p>Drug test at a Center for Change facility or facility approved by your treatment counselor.</p> | <p>Riverside Center for Change Southwest Center for Change Indio Center for Change</p> |
| <p>No verbally or physically violent behavior toward any staff or other participants.</p> | <p>May result in sanctions or termination from the Drug Court Program.</p> |
| <p>Dress appropriately for Court.</p>  | <p>Please wear a shirt, blouse, pants, dress, or skirt of reasonable length. Shoes must be worn at all times. Clothing bearing or promoting drug or alcohol related themes are considered inappropriate. Sunglasses are not to be worn inside the court unless medically approved. Speak with your Case Manager if you need assistance with clothing.</p> |

IMPORTANT

DO NOT TAKE ANY MEDICATION - PRESCRIPTION
OR OVER THE COUNTER - WITHOUT FIRST
NOTIFYING YOUR CASE MANAGER AND GETTING
PERMISSION TO DO SO!!!

YOU CAN NOT DRINK ALCOHOL WHILE IN THIS
PROGRAM!!!!

Center for Change Facilities

Facility Name

Phone

Address

Hours

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------|---------------------------------------------------------------------|
| Riverside Center for Change | 951-782-9577 | 3576 Arlington Ave Suite 102 Riverside, Ca 92506 | 8:00 am to 8:00 pm Monday through Friday. |
| Southwest Center for Change | 951-929-9838 | 950 N. State St Suite A Hemet, Ca 92543 | 9:00 am to 5:00 pm Tuesday through Friday. Monday 9:00 am to 2:30pm |
| Indio Center for Change | 760-321-0870 | 68100 Ramon Road #10 Cathedral City, Ca 92234 | 8:00 am to 8:00 pm Monday through Friday. |
| Drug testing is allowed at the facilities listed below ONLY if you have received permission from your treatment counselor. | | | |
| Bio-Tech | 951- 341-9355 | 3357 Chicago Ave Riverside, 92507 | Weekdays only from 7:30am to 4:30 pm |
| Sun Ray | 951-652-3560 | 980 North State Hemet | Weekdays only 9am to 8:00 pm except Wednesday 9am to 5pm. |
| Comp | 951-222-2206 | 4300 Central Ave Riverside, 92506 | Weekdays 7am to 10pm Saturday and Sunday 7am to 10pm |
| Comp | 951-736-9500 | 1690 West 6 th St Suite K Corona, 92882 | Weekdays 7am to 10pm Saturday and Sunday 7am to 10pm |
| Comp | 951-656-6009 | 13800 Heacock Ave C134 Moreno Valley, 92553 | Weekdays 7am to 10pm Saturday and Sunday 7am to 10pm |
| Comp | 909-478-7878 | 24630 Redlands Blvd Loma Linda, 92354 | Weekdays 7am to 10pm Saturday and Sunday 7am to 10pm |
| Comp | 909-605-8888 | 59 South Milliken Ave Suite 100 Ontario, 91761 | Weekdays 7am to 10pm Saturday and Sunday 7am to 10pm |

Each client is responsible for completing the following:

- Call into the FPC hotline everyday
- Listen for group color (client identifier)
- If your color (client identifier) is selected then:
 1. The client is to report to one of the listed drug testing facilities to test during their business hours.
 2. Take with you a government issued photo identification card.
 3. Have your FPC drug - testing card stamped by the facility.

4. Provide a urine, breath, hair and/or saliva sample.



Housing Authority (Pilot Program)

Specifically, qualifications for a housing voucher will be strictly enforced and include:

- 100% compliance with the Family Preservation Court program for a minimum of three months
- 100% compliance with the Department of Public Social Services reunification plan
- Frequent/random drug testing
- Enrollment and active participation in a training or educational program and/or gainful employment
- Children must be returned or scheduled for return to client upon receiving housing
- No criminal behavior within a three-year period (This includes all felony and misdemeanor charges/arrests.)
- The client's attitude, desire and motivation will clearly demonstrate their willingness to make a commitment to sobriety
- No evictions associated with Housing Authority within a three-year period

Approval of voucher distribution will begin with the Family Preservation Court team.

Clients will be identified for need and achievement within the drug court program. The

Family Preservation Court Judicial Officer will review the voucher request and prepare a letter of recommendation to the Presiding Judge of Juvenile Court for a final approval.

Clients will be required to sign an "Agreement to Participate in Priority Housing

Assistance" which states all the requirements of eligibility and continued participation.

Clients graduating the program will be required to participate in aftercare or Alumni on a regular basis and test when asked.

Clients who receive housing vouchers will be made aware of their obligation to keep rental units free from drug-related and violent or criminal activity. Awardees will be expected to fully participate in the Housing Authorities' Family Self-Sufficiency Program to help them move to economic independence so they will be free of any governmental assistance.

Awardees must follow all rules and regulations set out by the Housing Authority.

| PHASE ONE (90 Days minimum) | |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Court | <ul style="list-style-type: none"> Attend hearings every week |
| Case Manager | <ul style="list-style-type: none"> Call in as required. Turn in FPC drug testing cards and 12 step cards to your Case Manager at every appearance. |
| Substance Abuse Treatment | <ul style="list-style-type: none"> Call into the FPC hotline every day for drug testing <p>Must be in one of the following:</p> <ul style="list-style-type: none"> 90-day residential treatment, 6 month Center for Change drug treatment counseling 3x's per week. |
| Self-Help Support | <p>Must be participating in the following:</p> <ul style="list-style-type: none"> Attend 3 self-help meetings, Get a 12-step sponsor within the first 30 days. |
| Parenting/Family Program | <ul style="list-style-type: none"> Begin the 12- week Family Nurturing Program while in Phase One or the beginning of Phase Two. |

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| Promotion | <ul style="list-style-type: none"> • Completion of Phase 1 • You will be required to work your 12 Steps with your sponsor and complete Step 1 prior to moving to Phase Two. • Complete treatment goals • Case Planning meeting with Case Manager • Begin to secure housing |
| Transition to Phase 2 | Obtaining sponsor, weekly appearance and clean drug test will be a requirement to move to the next phase. |

| PHASE TWO (90 Days minimum) | |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Court | <ul style="list-style-type: none"> • Attend hearings every <u>TWO</u> weeks. |
| Case Manager | <ul style="list-style-type: none"> • Call in as required. • Turn in FPC drug testing cards and 12 step cards to your Case Manager at every Drug Court appearance. |
| Substance Abuse & Other Treatment | <p>Continue to attend the following:</p> <ul style="list-style-type: none"> • 6 month Center for Change drug treatment counseling 3x's per week • Participate in other specialized services such as, mental health services, anger management, and domestic violence education. • Prepare family relapse prevention/recovery plan |

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| Self-Help Support | <p>Must be participating in the following:</p> <ul style="list-style-type: none"> • Attend 3 self help meetings per week and have a sponsor. • You will be required to work your 12 Steps with your sponsor and complete Step 2 & 3 prior to moving to Phase Three. |
| Parenting/Family Program | <ul style="list-style-type: none"> • Begin or continue participating in the 12- week Nurturing Families Program while in Phase Two. |
| Promotion | <ul style="list-style-type: none"> • Completion of Phase 1& 2 is required for promotion. • Complete steps 2 and 3 of the 12 Step Program. • Attend two case planning workshops. • Begin to process to secure permanent housing. |
| Transition to Phase 3 | <ul style="list-style-type: none"> • 20 hours minimum employment and/or school will be a requirement to move to Phase Three. |

| PHASE THREE (90 Days minimum) | |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Court | <ul style="list-style-type: none"> • Attend hearings every <u>THREE</u> weeks. |
| Case Manager | <ul style="list-style-type: none"> • Call in as required. • Turn in FPC drug testing cards and 12 step cards to your Case Manager at every Drug Court appearance. |
| Substance Abuse & Other Treatment | <p>Continue to attend the following:</p> <ul style="list-style-type: none"> • Aftercare Center for Change drug treatment counseling as required. • Other specialized services such as, mental health services, anger management, and domestic violence education. |

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| Self-Help Support | <p>Must continue to participate in the following:</p> <ul style="list-style-type: none"> • Attend 3 self help meetings per week and have a sponsor. • You will be required to work your Steps with your sponsor. |
| Parenting/Family Program | <ul style="list-style-type: none"> • Attend Nurturing Families Program booster sessions. |
| Promotion | <ul style="list-style-type: none"> • Complete steps 3 and 4 of the 12 Step Program. • Complete treatment plan goals. • Continued participation of aftercare, services, 32+ hours employment and/or school will be a requirement to move to the final phase. • Housing established |

| PHASE FOUR (90 Days minimum) | |
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| Court | <ul style="list-style-type: none"> Attend hearings every FOUR weeks. |
| Case Manager | <ul style="list-style-type: none"> Call in as required. Turn in meeting FPC drug testing cards and 12 step cards to your Case Manager at every Drug Court appearance. |
| Substance Abuse & Other Treatment | <p>Continue to attend the following:</p> <ul style="list-style-type: none"> On-going drug counseling and attend Aftercare groups. Other specialized services such as, mental health services, anger management, and domestic violence education. |
| Self-Help Support | <ul style="list-style-type: none"> Continue to attend 3 self- help meetings per week. Work with sponsor Participate in Alumni group |
| Parenting/Family Program | <ul style="list-style-type: none"> Optional: Attend Family Fun booster/activities. |
| Promotion of the Program | <ul style="list-style-type: none"> Completion of Phase 1, 2 & 3 is required for promotion. Employment or full time school. Complete Step 6 of the 12 Step Program. Secure permanent housing Establish a support system |
| Transition to Graduation/ Aftercare | <ul style="list-style-type: none"> Maintain 32+ hours employment/school Maintain sobriety |

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| ADVANCEMENT AND GRADUATION |

You qualify for graduation when you have met all the program requirements and submitted a graduation statement and relapse plan to the Graduation Review Board (GRB).

The GRB consists of 5 people; the Judge, DPSS, the defense counsel, Riverside Sheriff's Department, and the Case Manager. You will appear before the GRB and be asked questions about your continued sobriety. Once you are approved for graduation, you must attend the program until the next graduation ceremony.

**FAMILY PRESERVATION COURT
RECEIPT OF PARTICIPANT HANDBOOK**

I _____ have read the Participant Handbook and I
(Print name)

understand and agree to all that is required of me as a participant in
the Family Preservation Court.

Participant Signature

Date

